



Delivered Services Codes

Familiarize yourself with our (DFCS approved) UAS Code Program Identifiers:

WRAP- 518, PUP- 521, Early Intervention- 551, Homestead- 571, Parent Aide- 573.

Each UAS Code Program Identifier has a list of approved services codes, known as Entitlement Codes. See the list below -you'll find the most commonly used Entitlement Codes at Crim Cares, per Program, with its requirements.

Check out also the Services Codes Cheat Sheet with Rates.

Program/Service	Code	Requirements
WRAP/ Transportation & Escorting Services	518-56a	Only for transporting children or family members to appointments to complete WRAP services. Hourly rate begins from provider's residence or official business address or current location, whichever is nearer to the destination point. Supervision hours cannot be billed while transporting clients or getting to and from the location of services. Crisis Intervention Services are prohibited during transportation. Can be used for court testimony -subpoena required for payment & includes mileage. Wait times can be charged if one-way trip is 3 or more hours without justification on the SA. Other billed wait time must be on the SA in the justification/comment section or in an email to Crim Cares. Mileage cannot be charged during wait time. No client satisfaction survey required for transportation services.
WRAP/ Mileage	518-56b	Mileage is reimbursable at contracted rate. A full physical address for mileage must be logged for every origin/start and destination/end points. The specific purpose for each trip must be listed on the mileage log. Not to be used for hoteling and/or supervision (4 or more hrs. a day) services. Paid by the hour not by the number of clients being transported. Does not have to be on the SA for payment purposes. When completing back-to-back service's current location may not be closest to the destination.
WRAP/ Children's Meals	518-56c	Meals when in transportation status.

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During Transportation		Original detailed receipts required. Clearly mark child's portion of expenditures. Meal limits may not exceed \$28 a day = \$6 Breakfast, \$7 Lunch, and \$15 Dinner.
WRAP/ Missed or Scheduled Appointments	518-56g	3 missed appointments per month with a max of 6 per family/case per fiscal year. Missed appointments must be put in writing to the DFCS case manager within 24 hours of the missed appointment and included in the monthly documentation per client.
WRAP/ Crisis Intervention (Lower Risk)	518-62b	May not Exceed 5 Consecutive Days. Additional time will need a waiver from the County Director. Individual or group setting. Paid by the hour not by the number of clients. Case notes are required per family if completed as a group. MD in Human Services with 1-yr experience in Human Services or BA in Human Services with 3-yr experience in Human Services or High School Diploma with 10-yr Human Services experience. Must be supervised by fully licensed staff.
WRAP/ Coordination and Facilitation of Family Team Meetings (FTM)	518-71r	FTM Certification Training Mandatory. MD in Human Services with 1-yr experience in Human Services or BA in Human Services with 3-yr experience in Human Services or High School Diploma with 10-yr of Human Services experience.
WRAP/ Court Appearance and/or Testimony (Low Level)	518-88b	SA Completed for SAAG subpoenaed court appearance only. WRAP-Invoice and a copy of subpoena must be attached for payment. Includes Mileage. MD in Human Services with 1-yr experience in Human Services or BA in Human Services with 3-yr experience in Human Services or High School Diploma with 10-yr of Human Services experience.
WRAP/ Behavioral Aide	518-47e	Max. 12-hour shifts. Use for visitation or supervision if less than 4 hours daily. If more than 4 hours use code 518-00s. Paid by the hour not by the number of clients serviced. Can be used for court testimony -subpoena required for payment & includes mileage. Other uses: home visits, basic behavior modification, basic parenting skills, etc. Must submit a DFCS Supervision Plan & a Universal Application or Child Passport to Crim Cares with the SA regardless of number of hours. Individual or in a group setting.

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		Case notes required per family if completed as a group. HS Diploma/GED & 5-yr h Human Services experience or BA in Human Services (no Human Services experience required).
WRAP/ Emergency Hoteling and/or Supervision (Behavioral Aide Services) Services Non-contracted (excluded from fiscal case max)	518-00s	Only use for supervision of a foster child. Supervision is 4 or more hours within 24 hours. If less than 4 hours use the code 518-47e. Must submit a DFCS Supervision Plan and a Universal Application or Child Passport to Crim Cares with the SA regardless of number of hours. Individual or in a group setting. Paid by the hour not by the number of clients served. Case notes required per family if completed as a group. HS Diploma/GED & 5-yr Human Services experience or BA in Human Services (no Human Services experience required).
WRAP/ Emergency Hotel Cost Non-contracted (excluded from fiscal case max)	518-00h	Only use for the cost associated with the purchase of hotel room. Original hotel receipt showing a zero balance is required. Use also if DFCS pays for the hotel via Petty Cash, P-Card or Direct Bill, if WRAP provider is staying with the child. Max rate for hotel room is \$175/night (excluding applicable fees & taxes). If damages happen during the hotel stay take pictures of damages and secure a quote from the hotel for the damages and submit those with the invoice packet.
WRAP/ Emergency Hoteling and/or Supervision Transportation & Escorting Non-contracted (excluded from fiscal case max)	518-00t	Only use for transportation services associated with hoteling and/or supervision services when no other placement can be found. For BA service shifts of 12 hours or less. Hourly rate begins from the provider's residence or official business address or current location, whichever is nearer to the destination point. Mileage logs are required. The specific purpose for each trip must be listed on the mileage log. Wait times can be charged if one-way trip is 3 or more hours without justification on the SA. Other billed wait time must be on the SA in the justification/comment section or in an email to Crim Cares (to be submitted with the invoice packet). Mileage cannot be charged during wait time. Supervision hours cannot be billed while the provider is transporting clients or getting to & from the location for all services. Can be used for court testimony -subpoena required for payment & includes mileage. Paid by the hour not by the number of clients being transported. No client satisfaction survey required for Transportation Services.

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		HS Diploma/GED & 5-yr Human Services experience or BA in Human Services (no Human Services experience required).
WRAP/ Emergency Hoteling and/or Supervision Mileage Non-contracted (excluded from fiscal case max)	518-00b	Mileage is reimbursable at contracted rate. Hourly rate begins from the provider's residence or official business address or current location whichever is nearer to the destination point. A full physical address for mileage must be logged for every origin/start and destination/end points. The specific purpose for each trip must be listed on the mileage log. When completing back-to-back service's current location may not be closest to the destination. Does not have to be on the SA for payment purposes.
WRAP/ Emergency Hoteling and/or Supervision Miscellaneous Costs Non-contracted (excluded from fiscal case max)	518-00m	Use only for the purchase of miscellaneous items for the child during hoteling or supervision services when no other placement can be found. Miscellaneous items are food \$28 a day = \$6 Breakfast + \$7 Lunch + \$15 Dinner, clothing up to \$220 -justification required from case manager, personal grooming items up to \$30, and prescription medicine if required -original detailed receipts required for all expenditures. These are the only items that can be paid for with state funds. Other costs must be requested on the SA and paid for with County funds.
WRAP/ Education Stability – Public Transportation Services Non-contracted	518-56d	Expenditures incurred in maintaining educational stability using public transportation. Expenditures may have to be handled on a reimbursement basis because these types of providers will not be able to bill DFCS: • Mass Transit Services • Van Pools • Taxis Caseworker must provide a copy of the completed Best Interest Determination (BID) and the WRAP invoice to process payments. HS Diploma/GED & 1-yr Human Services experience or a BA in Human Services (does not require Human Services experience) & transporters must take Child Safety Seat training annually.
WRAP/ Education Stability – Transportation/ Escorting Services Non-contracted	518-56e	Expenditures incurred in maintaining educational stability. 2 hours per day, but may be more occasionally due to traffic issues. Caseworker should approve and must provide a copy of the completed Best Interest Determination (BID) and the WRAP invoice to process payments. Wait times can be charged if one-way trip is 3 or more hours without justification on the SA.

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		Other billed wait time must be on the SA in the justification/comment section or in an email to Crim Cares (to be submitted with the invoice packet). Mileage cannot be charged during wait time. Paid by the hour not by the number of clients being transported. No Client Satisfaction Survey Required for Transportation Services. HS Diploma/GED & 1-yr Human Services experience or a BA in Human Services (no Human Services experience required & transporters must take Child Safety Seat training annually).
WRAP/ Education Stability – Mileage Services Non-contracted	518-56f	Expenditures incurred in maintaining educational stability using WRAP providers is appropriate as follows: Mileage rate paid no more than 120 miles per day. Travel begins from the provider's residence or official business address or current location whichever is nearer to the destination point. When completing back-to-back service's current location may not be closest to the destination. A full physical address for mileage must be logged for every origin/start and destination/end points. The specific purpose for each trip must be listed on the mileage log. The Caseworker must provide a copy of the completed Best Interest Determination (BID) and the WRAP invoice to process payments.
WRAP/ Preventive Family Support Services Non-contracted	518-86a	For counties and regions who have over 35 cases on their backlog for family support services and investigations combined. Rate includes: • Assessment of the Family • Documentation • Staffing with the DFCS Supervisor. MD in Human Services with 1-yr experience in Human Services or BA in Human Services with 3-yr experience in Human Services or HS Diploma with 10-yr of Human Services experience.
WRAP/ Preventive Family Support – Mileage Non-contracted	518-86b	Mileage is reimbursable at contracted rate. Travel begins from the provider's residence or official business address or current location whichever is nearer to the destination point. Does not have to be on the SA for payment purposes. A full physical address for mileage must be logged for every origin/start and destination/end points. The specific purpose for each trip must be listed on the mileage log. When completing back-to-back service's current location may not be closest to the destination.



Program/Service	Code	Requirements
PUP/ Court Appearance and/or Testimony (Low)	521-88b	PUP-Invoice and a copy of subpoena must be attached for payment. Includes Mileage. SA Completed for SAAG subpoenaed court appearance only. Not to be used for Drug Screening or DNA testing or non-contracted services. MD in Human Services with 1-yr experience in Human Services or BA in Human Services with 3-yr experience in Human Services or HS Diploma with 10-yr of Human Services experience.
<u>NOTE: These requirements apply to all *PUP/Drug Screening Services below.</u>		Drug Screen Collection training & certification required. The SA must be sent to the drug screen agency within 8 hours of the request via encrypted email -put DHCENCRYPT in the subject line of the email. HS Diploma/GED.
*PUP/ Drug Screening Services- Hair Follicle	521-51a	7 panel tests include: Marijuana, Cocaine, Opiates, PCP, Amphetamines, Methamphetamines including Ecstasy/MDA, and Benzodiazepines. Must be performed by the same sex/gender as the client, if pubic hair is the only sample available.
*PUP/ Drug Screening Services- Urine Analysis	521-51b	13 panel tests include: AMP, BUP, BZO, COC, ETG500, Fentanyl, mAMP, MDMA/MTD, OPI, OXY, THC, Tramadol. When screening a minor, please use 2 collectors -1 collection, 1 witness, and bill for 2 units. All collections must be directly observed and must be completed by the same sex/gender as the client.
*PUP/ Drug Screening Services- Oral Swab	521-51c	6 panel tests include: Amphetamines, Benzodiazepines, Cannabinoids, Cocaine, Opiates, PCP.
*PUP/ Drug Screening Services- Sweat Patch	521-51y	6 panel tests include: Amphetamines, Methamphetamines, Opiates, Cocaine, PCP, THC.
*PUP/ Drug Screening Services- Fingernail Test	521-51al	5 panel tests include: Amphetamines, Methamphetamines, Marijuana (THC), Phencyclidine, Cocaine, Opiates.
*PUP/ Drug Screening Services-	521-51ja	13 panel tests include: AMP, BUP, BZO, COC, ETG500, Fentanyl, mAMP, MDMA, MTD, OPI, OXY, THC, Tramadol.

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Urine Insta-cup		Insta-cup service is requested by DFCS staff for emergency placements, ordered as a condition of visitations, weekends or after-hours only.
*PUP/ Family Treatment Court Drug Screen-Hair Follicle	521-51ad	7 panel tests include: Marijuana, Cocaine, Opiates, PCP, Amphetamines, Methamphetamines including Ecstasy/MDA, and Benzodiazepines. Must be performed by the same sex/gender as the client, if pubic hair is the only sample available.
*PUP/ Family Treatment Court Drug Screen-Urine	521-51ae	13 panel tests include: AMP, BUP, BZO, COC, ETG500, Fentanyl, MAMP, MDMA, MTD, OPI, OXY, THC, Tramadol. Lab confirmation on positives only. All collections must be directly observed and must be completed by the same sex/gender as the client. Insta-cup service is requested by DFCS staff for emergency placements, ordered as a condition of visitations, weekends or after-hours only.
*PUP/ Family Treatment Court Drug Screen-Sweat Patch	521-51af	6 panel tests include: Amphetamines, Methamphetamines, Opiates, Cocaine, PCP, THC.
PUP/ Drug Screening Services-Lab Affidavit	521-51z	Used when a SAAG and/or Judge wants a form from the actual lab that completed the test.
PUP/ Drug Screening Services-Court Appearance & Testimony	521-51g	Invoice and a copy of subpoena must be attached for payment. Includes Mileage. SA Completed for SAAG subpoenaed court appearance only. HS Diploma/GED or higher.
PUP/ Drug Screening Services-Drug Screen Refusal	521-51h	Max 4 refusals per month per person referred. Max 16 per fiscal year -July 1st to June 30th. Refusals must be put in writing to the DFCS Casemanager within 24 hours of the missed appointment and included in the monthly documentation per client. DFCS Staff should add to SA. Track billed refusals to ensure total doesn't exceed allowance per month or fiscal year.
PUP/ Drug Screening Services-Missed Scheduled or Non-	521-51li	Max 6 missed appointments per month per person referred. Max 30 per individual per fiscal year -July 1st thru June 30th. All missed must be put in writing to the DFCS Casemanager within 24

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Scheduled (Random)		hours of the missed appointment and included in the monthly documentation per client. DFCS Staff should add to SA. Track billed missed appointments to ensure billing doesn't exceed what is allowed per month or fiscal year.
PUP/ Drug Screening Services- Drug Screen Mileage	521-51j	Mileage is reimbursable at contracted rate. Travel begins from the provider's residence or official business address or current location whichever is nearer to the destination point. If a completing back-to-back service's current location may not be closest to the destination. A full physical address for mileage must be logged for every origin/start and destination/end points. The specific purpose for each trip must be listed on the mileage log. Allowable max travel is 100-mile radius per leg only. Does not have to be on the service authorization for payment purposes.
Early Intervention/ Prevention Contract Required	551-79	Community-based prevention and early intervention activities to afford children a safe, stable, and supportive family setting by promoting the well-being of the family. Intensive home visitation services, case management and referral services only.
Early Intervention/ Home Visits	551-79b	Behavioral modification and management. Budgeting skills, communication skills, environmental safety, parenting, education -skill building. Individual or in a group setting. Paid by the hour not by the number of clients being provided the service. Case notes are required per family if completed as a group. MD in Human Services with 1-yr experience in Human Services or BA in Human Services with 3-yr experience in Human Services or HS Diploma with 10-yr of Human Services experience.
Early Intervention/ Mileage	551-79d	Mileage is reimbursable at contracted rate. Travel begins from the provider's residence or official business address or current location whichever is nearer to the destination point. A full physical address for mileage must be logged for every origin/start and destination/end points. The specific purpose for each trip must be listed on the mileage log. If a provider is completing back-to-back service's current location may not be closest to the destination.



		Does not have to be on the SA for payment purposes.
Early Intervention/ Missed Scheduled Appointments	551-79f	For missed appointment -max 2, for Early Intervention services only. DFCS Staff should add to SA for all services that pays for missed appointments.
Parent Aide/ Missed Scheduled Appointments	573-56a	Can be used for group or individual Parenting Classes 573-72g or Behavioral Aide services 573-47a. See instructions under specific service requirements. 3 missed appointments per month with a max of 6 per family/case per fiscal year -July 1st thru June 30th, for Behavioral Aide services. All missed appointments must be put in writing to the DFCS case manager within 24 hours of the missed appointment and included in the monthly documentation per client. DFCS Staff should add to SA for all services that pays for missed appointments.
Parent Aide/ Mileage	573-56b	Mileage reimbursable at contracted rate. Travel begins from the provider's residence or official business address or current location whichever is nearer to the destination point. A full physical address for mileage must be logged for every origin/start and destination/end points. The specific purpose for each trip must be listed on the mileage log. If a provider is completing back-to-back service's current location may not be closest to the destination. Does not have to be on the SA for payment purposes.
Parent Aide/ Printed Material	573-72b	Parenting skills materials. One-time charge per person only.
Parent Aide/ Child Care Cost	573-72f	Provide childcare services to parents participating in Group Parenting classes. Attendance sheets required. HS Diploma/GED & Certification in CPR & First Aide -both due every 2 years. CPR/First Aide must either be taken in person or online with Red Cross or American Heart Association within 60 days of staff approval by DFCS Contract Administration Unit.
Parent Aide/ Group or Individual Parenting Class	573-72g	A minimum of 10 or more hours of group or individual parenting sessions. Attendance sheets required if group sessions. Paid by the hour not by the number of clients being provided the service.



		Case notes are required per family if completed as a group. BA or higher in Human Services and 5 yr experience in training & presentations one-on-one or groups. Individual or group setting.
Parent Aide/ Behavioral Aide	573-47a	BA service should be no longer than 12-hour shifts. Other Uses: Home Visits, basic behavior modification, and Parenting Skills, etc. Can be used for Court Testimony -subpoena required for payment & includes mileage. This code cannot be used for any visitation or supervision services. Supervision code, 4 or more hours in a 24-hour period, is 518-00s. Visitation code, less than 4 hours in a 24-hour period, is 518-47e. Individual or in a group setting. Paid by the hour not by the number of clients being provided the service. Case notes are required per family if completed as a group. HS Diploma/GED & 5-yr Human Services experience or BA in Human Services (no Human Services experience required).